



Alpha Kappa Alpha Sorority, Incorporated®
THETA RHO OMEGA CHAPTER

DATE

Dear {NAME},

Thank you for submitting an application for the Alpha Kappa Alpha Sorority, Incorporated®, Theta Rho Omega Chapter Scholarship. In determining scholarship recipients, scholastic achievement, class rank, school and community activities are considered. Also considered is an oral interview conducted by the members of Theta Rho Omega Chapter.

The oral interview session will be held at {LOCATION}, located at {ADDRESS} and the telephone number of the Scholarship Committee Chairman. {PHONE NUMBER}

Participation in the oral interview session is mandatory for consideration as a recipient. We are requesting that you bring a recent photograph of yourself to the interview session. Since this is an interview, professional business attire is required.

You are scheduled for your individual interview on {DATE, TIME}. Please arrive 15 minutes before the interview is to begin. Being prompt is also considered a part of your interview process.

Should you need assistance on the day of interview, you may telephone me at {SCHOLARSHIP COMMITTEE CHAIRMAN PHONE NUMBER}.

Sincerely

Scholarship Committee Chairman
Theta Rho Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated®

President
Theta Rho Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated®

